

*"We Build on the Strengths of Every Child, Every Day To Ensure College and Career Readiness!"*

**The School Based Planning Team of Henry Hudson School #28  
commits to the following guiding principles:**

- Enhancing student academic achievement as evidenced through adherence to a standards-based curriculum, on-going assessments, and data-driven strategies for continuous improvement;
- Encouraging professional development to empower teachers and staff with innovative instructional practice;
- Increasing parental involvement toward the goal of building a school that is working as a community;
- Fostering a climate of communication among faculty and staff characterized by professional courtesy and mutual respect.

**Members List and Attendance for 8/30/18**

	<b>Administrators</b>		<b>Teaching Assistants and Paraprofessionals/Parent Liason</b>		<b>Teachers</b>
X	Susan Ladd	X	Carmen Torres		
X	Jennifer Dewitz				
X	Brenda Harrington			X	Charlene Doell
	<b>Parents</b>			X	Dianna Speranza
	Mr. Williams		<b>Guests</b>	X	Maria Golder
X	Ms. Nieves			X	Carolyn Keeler
X				X	Kristie Nelson
				X	Hulda Yau
	<b>Observer</b>			X	Beverly Constantino
					Charles Morrow

**Facilitator:** Ms. Ladd

**Scribe:** C. Doell

**Time Keeper:**

**School Based Planning Team Minutes 8/30/18**

<b>Topic</b>	<b>Time</b>	<b>Notes</b>	<b>Action</b>
<b>Welcome/ Celebrations/ Updates</b>		<p>99% staffed- Except one SPED resource position</p> <p>School is looking great and we are really getting ready and excited for our students</p> <p>Test Scores will come back in October.</p> <p>Awesome job custodian staff for getting the building cleaned in 3 weeks After summer school!!</p>	

<p><b>Writing Genre Benchmark Calendar</b></p> <p><b>Voting Topic</b></p>		<p>We want to get our students to write well thought pieces.</p> <p>3/X per year: Fall, Winter, Summer</p> <p>To give a holistic view of writing. What type of writing do we want to use? Genre? Specific topic? On Demand?</p> <p>Admin will create a template so that grade level chairs can hand in what the 3 prompts will be.</p>	<p><b>Vote:</b></p> <p>--We will do 3 benchmark On-Demand pieces that will go into portfolios to go onto the next grade. Each Benchmark Piece will focus on the 6 Pillars but each grade will determine what prompt will be used.</p> <p>--Portfolio: <u>Students</u> choose <u>One</u> piece that has gone through the writing process to include on their portfolio.</p> <p><b>**Total of FOUR writing pieces in the portfolios.</b></p>
<p><b>Student Data Sheets</b></p> <p><b>Voting Topic</b></p>	<p>9:35</p>	<p>Students have a data sheet that they keep track of to keep track of their success.</p> <p>Admin will meet with grade level chairs to determine what should be included on each grade's data sheet.</p> <p>Bilingual teachers: Please contact Ms. Yau (ext. 1560) to get an A-Z license for fluency tracking.</p>	<p><b>Vote:</b></p> <p><b>Every child has a goal/data sheet to personally keep track of. Grade levels will decide what 'data' and measure should be included on the data sheets.</b></p> <p><b>Bilingual: Will track fluency in both languages.</b></p>
<p><b>Common Formative Assessments</b></p> <p><b>Voting</b></p>	<p>9:45</p>	<p>Teaches will do common formative assessments after modules/units and enter them in Edocrina.</p> <p>These assessments are on grade level materials and will be done district wide.</p>	<p><b>We will vote at the next meeting after seeing what the assessments entail.</b></p>
<p><b>Tenet Team Plan</b></p>		<p>School Leadership School Curriculum Teacher Practices School Social Emotional Learning Parent Engagement</p>	<p>Tuesday: People Can sign up for tenets for <b>up to</b> 10 PD hours. Each Tenet will be broken into 2 sub-</p>

			groups with a leader for each one ( an a.m. group and a p.m. group)
<b>½ Day Plan for the 2018-2019 School Year</b>		Will Be Discussed at the next SBPT. First ½ day is December 7th	
<b>Title 1 Parent Plan</b>		Mr. Williams: Increase student reading engagement by giving goals ie: reading logs  Parent Engagement:  Bus Passes, Fridge with water for parents  Ideas: le: BBQ with rec on the Go  Build Parent groups through monthly activities. Parents can recruit within these activities  We need to think out the box to get parents involved (Ms. Torres has many ideas that we will build on through the year!) And will be working with parents and the PTO to work on how to best spend Title one money.	
<b>Professional Development</b>	10:25	Crypto Club Educator Training: 7 Credit Hours	Approved
<b>Future Meeting</b>  <b>1st Thursday of each month 4-5 Room 233</b>  <b>Next Meeting is September 20th</b>		<u>Snacks</u>  9/20 Harrington and Speranza 10/4 Nelson and Doell 11/1 Ladd and Golder 12/6 Constantino and Yau and Morrow 1/10 Nieves and Torres 2/7 Harrington and Speranza 3/7 Dewitz and Golder 4/4 Nelson, Doell and Keeler 5/2 Constantino, Nieves and Williams 6/6 Ladd and Yau and Morrow	

Minutes submitted by: Doell

Approved by: K. Nelson